

Bespoke Package and Alternative Provision Coordinator

Pathways Team

Salary: SO1

Chadsgrove School Support Services are seeking to appoint an inspiring and highly motivated *Bespoke Package and Alternative Provision Coordinator* to join our outstanding team.

This is an excellent opportunity for you to be part of a very forward thinking and innovative team, sharing a passion for continually raising standards and increasing opportunities for the pupils that we support.

We are looking for an exceptional practitioner to work within our award winning Pathways Provision. Pathways, which has recently won *Alternative Provision of the Year* at the national NASEN awards, provides a bespoke transdisciplinary approach, supporting pupils aged 7-16 who are not attending school due to anxiety and/or neurodiverse needs (emotionally based school avoidance). Support is overseen and coordinated by a lead specialist teacher, who liaises with the pupil's host school, parents, and external professionals and help to coordinate the transdisciplinary approach and provision.

The bespoke package and alternative provision coordinator will play a vital role in the journey of supporting our pupils back into full time education, supporting the Head of Service and the specialist team to: ensure that identified support is delivered in a timely manner; ensure that all stakeholders are kept fully informed and updated; coordinate the EHCP application process. You will need to have extensive knowledge of the SEND Code of Practice, allied with a working knowledge regarding the duty of care, and legal responsibility, various stakeholders play in supporting with a pupil's education. You will be able to communicate and work effectively with pupils, parents, our partnership mainstream schools, the Local Authority, and our partnership hubs to ensure that each individual's journey through Pathways is as smooth as possible.

You will be joining a very friendly and highly motivated team, who constantly strive to ensure they deliver better outcomes for all pupils.

Informal discussions about the role and/or visits are welcomed, please contact Danielle Holtham, PA to Head of Service, to arrange a suitable time:

patoheadofservice@chadsgrove.worcs.sch.uk

01527 877262

If you are interested in applying for this post, please complete a WCC application form and return

FAO: Mr M Loveday, Head of Service to:

Email

patoheadofservice@chadsgrove.worcs.sch.uk

Post:

Mrs Danielle Holtham

PA to Head of Service

Chadsgrove School Support Services

Meadow Road

Catshill

B61 0JL

Closing date:

Friday 8th December at 12 noon



| Person Specification | Essential | Desirable |
|---|-----------|-----------|
| Extensive experience of working in education within a Local Authority or within an equivalent role | x | |
| An in-depth working knowledge of the Code of Practice | x | |
| Qualification in SEND, Autism, SEMH or equivalent at a diploma, degree or post graduate level | | x |
| Experience of working with, or alongside, the following teams: <ul style="list-style-type: none"> specialist advisory teaching service or SEND outreach teams virtual school elective home education teams | x | |
| Experience of working and coordinating provision for pupils with SEND | x | |
| A working knowledge of the Education Act 1996 and, in particular, the legal duties of Local Authorities under Section 19 of the act | x | |
| Previous experience of effective working with a variety of education, health and social care professionals as part of a multi-disciplinary team | x | |
| Experience of building effective relationships with stakeholders | x | |
| Experience of creating EOTAS (education other than at school packages) or equivalent | x | |
| Experience of advocating for parent carers and pupils, being able to signpost to appropriate services (e.g. SENDIAS) as required | x | |
| Experience of liaising with colleagues from social care | | x |
| Evidence of delivering change and positive outcomes for young people with additional needs and their families | x | |
| Ability to travel across the Local Authority and, as required, further afield | x | |
| Ability to work under pressure and manage time effectively in order to meet deadlines | x | |

Please also see Job Description