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| Early Years Conference: Tuesday 14th November 2023 | | | |
| Delegate Name: |  | |  |
| Role: |  | |  |
| Email: |  | |  |
| School / Academy / Nursery/ Pre-School Setting |  | |  |
| Multi-Academy Trust *(if applicable)* |  | | |
| Address & Telephone Number: |  | | |
| Invoicing Address:  (*if different to correspondence address*) |  | | |
| Purchase Order Number: |  | | |
| Cost Centre for Internal Transfer for **Worcestershire Schools** please complete **both** sections below  Project Code: Cost Centre: | | | |
| Authorised Signature: | Date: | Name in Capitals: | |
| ***We regret that we cannot accept typed signatures. Digital signatures or scanned electronic copies are suitable.*** | | | |

Please return by **Friday 27th October 2023**

email to: [schoolsupportservices@chadsgrove.worcs.sch.uk](mailto:schoolsupportservices@chadsgrove.sch.uk)Chadsgrove School Support Services, Meadow Road, Catshill, Bromsgrove, Worcestershire B61 0JL   
Telephone: 01527 877262

Terms & Conditions

Cancellations and substitutions: Cancellations made within eight weeks prior to the training will incur a charge of £50 to cover costs. If a booking is cancelled less than one month before the training, you will be charged for the full cost of the course. Substitutions can be made at any time so long as we receive notification in advance. We accept no responsibility for training sessions that have to be cancelled for reasons beyond their control, for instance severe weather, travel problems or illness.

Content: We reserve the right to amend or cancel any course or alter times and dates.