

**SEMH Advisory Support Team**

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| Pupil Surname |  | | | | | | | | | | | | |
| Pupil Forename (s) |  | | | | | | | | Sex | | □ Female □ Male  □ Non-Binary Gender | | |
| Date of Birth |  | | NC Year | | | | |  | Pupil UPN | |  | | |
| Parent(s)/Carer(s) |  | | | | | | | | | | | | |
| Address |  | | | | | | | | | | | | |
| Telephone |  | | | | | | | | | | | | |
| If parents live separately, please provide contact details for both parents if different to the above | | | | | | | | | | | | | |
| Parent(s)/Carer(s) |  | | | | | | | | | | | | |
| Address |  | | | | | | | | | | | | |
| Telephone |  | | | | | | | | | | | | |
| Who has parental responsibility? |  | | | | | Is pupil in LAC system | | | | | | □ Yes □ No | |
| School |  | | | | | | | | | | | | |
| School Postcode |  | School Telephone | | | | |  | | | Attendance in Previous Term (%) | | |  |
| SENCo Email |  | | | | | | | | | | | | |
| SENCo |  | | | Class Teacher/Form Tutor | | | | | | |  | | |
| Previous school(s) attended: |  | | | | | | | | | | | | |
| **Are there any medical conditions**? E.g. epilepsy, cerebral palsy etc. □ Yes □ No  If yes, please give details: | | | | | | | | | | | | | |
| **Diagnoses (please select all that apply):**  □ None □ Dyslexia □ Dyscalculia □ Dyspraxia □ ASD □ ADHD  □ Other (please specify): | | | | | | | | | | | | | |
| **Areas of concern:** | | | | | | | | | | | | | |
| **Service package required** (select one):  □ Specialist support to assist with the identification of SEMH needs of individual pupils  □ SEMH assessment  □ Individual Learner Attachment Profile and Advice  □ AC/ Consultation for network and child/young person | | | | | | | | | | | | | |
| **Is the pupil accessing a reduced timetable or alternative provision? If so please provide details of days, times and, if applicable, venue:** | | | | | | | | | | | | | |
| **Please indicate which services are involved with the pupil:** e.g. Educational Psychology, OT, CAMHS, etc.. | | | | | | | | | | | | | |
| Please attach copies of the following reports *(where relevant)*   * Pupil’s current IEP / Provision Map * Most recent reports from other agencies * Most recent SAT results and Teacher Assessment Levels * Any recent observations by Class Teacher / SENCO / Head of Year / EWS * Any other reports which may be relevant to support the referral   **\*\*\*Please include a sample of writing from the named pupil being referred\*\*\*** | | | | | | | | | | | | | |
| |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Current Attainment in learning:** | | | | | | | | | | **Key Stage 1 or 2:** | | Reading |  | Writing |  | Maths |  |  | |  | | | | | | | | | | **Key Stage 3 or 4 (level/grade currently working at):** | | English |  | Maths |  |  | | | |  | | | | | | | | | | **Early Years Age Bands:** | | Language & Communication |  | Reading |  | Writing |  |  | |  | | | | | | | | | |  |  | Numbers |  | Physical |  |  |  | | |  | | | | | | | | | | **Language Link Results:** | | |  |  |  | | | | | | | | | | | | | | | | | |
| Does the pupil wear glasses? □ Yes □ No  *If yes, please ensure that they have them with them on the day of the assessment* | | | | | | | | | | | | | |
| Does the pupil have reading or writing difficulties? □ Yes □No  *If yes, please give details:* | | | | | | | | | | | | | |
| **Please indicate the pupil’s status regarding the SEN Code of Practice:**  □ Does not have SEN □ SEN Graduated Response □ Integrated Assessment requested □ EHCP | | | | | | | | | | | | | |
| **Are you in the process of applying for an EHCP?**  □ Yes □ No | | | | | | | | | | | | | |
| **Is the pupil on the Umbrella Pathway?** □Yes □No  *If yes, which professionals are involved?* | | | | | | | | | | | | | |
| **Referral checklist** (minimum requirements)- prior to sending to Chadsgrove School Support Services, have you included:  □ Referral form  □ Parent/Carer SDQ  □ School SDQ  □ Pupil SDQ  Please ensure that each of the above elements are sent as separate files and are in page order  \*\*\*Referrals **will be** **rejected** if any of the above items are missing or incomplete\*\*\* | | | | | | | | | | | | | |
| *In* ***all*** *cases, parental consent must be obtained* ***prior*** *to CSSS involvement. It is the commissioning school’s responsibility to obtain this. Please ensure that this has been done before returning this form. Please see our GDPR privacy statement regarding data protection. Photographs may be used as part of the assessment and these will be stored securely in line with GDPR regulations. Reports will be shared, as required, with other appropriate specialists within the CSSS support portfolio (e.g. SALT).* | | | | | | | | | | | | | |
| **By signing below, you are confirming that parents/carers have consented to CSSS involvement** | | | | | | | | | | | | | |
| Signature of person commissioning support: | | | | | Position: | | | | | | | | |
| Name (in capitals): | | | | | Date: | | | | | | | | |
| ***We regret that we cannot accept typed signatures. Digital signatures or scanned electronic copies are suitable.*** | | | | | | | | | | | | | |
| ***Please return completed referral forms via:***  **Worcestershire County Council Children’s Services Portal** – select named individual – TERESA HAMILTON  ***OR***  ***EGRESS –*** [*schoolsupportservices@chadsgrove.worcs.sch.uk*](mailto:schoolsupportservices@chadsgrove.worcs.sch.uk) | | | | | | | | | | | | | |
| **Chadsgrove School Support Services**  Meadow Road  Catshill, Bromsgrove  Worcestershire, B61 0JL  **Tel:** 01527 871511 (option 2)  **Email:** [schoolsupportservices@chadsgrove.worcs.sch.uk](mailto:schoolsupportservices@chadsgrove.worcs.sch.uk)  **Website:** [https://www.chadsgroveschool.org.uk](https://www.chadsgroveschool.org.uk/web/school_support_services)  @chadsupportteam | | | | | | | | | | | | | |